

**WASHINGTON SCHOOL FOR THE DEAF**  
**BOARD OF TRUSTEES MEETING**  
**December 9, 2004**

Board Members: Larry Swift, Chair (District #9)  
Holly Parker-Jensen (District #1)  
Pat Clothier (District #2)  
Bruce Romanish (District #3)  
Bonnie Decker (District #4)  
Duane Sommers (District #5)  
Allie "AJ" Joiner (District #7)  
Sidney Weldele-Wallace, Vice-Chair (District #8)

Absent: Rita Reandeau (District #6)

Superintendent: Todd Reeves

Legal Counsel: Bonnie Terada

Guests: Rick Hauan, Assistant Superintendent  
Dana Pride, Federation  
Dawn Smith, PSO  
April McArthur, WPEA

Recorder: Judy Smith

Interpreters: Elizabeth Morgan, Don Coates

The meeting was called to order by Larry Swift, Chair, at 9:13 a.m. It was determined that a quorum was present.

**Approval of December 9, 2004, Board meeting minutes**

Sidney Weldele-Wallace a motion to approve the December 9, 2004, minutes. It was seconded by Duane Sommers. The motion was voted on and approved.

**Committee Reports**

- Sidney Weldele-Wallace discussed this morning's **Finance Committee** meeting (handouts). Air purifiers and air conditioning units will be purchased for the various classrooms in Northrop Elementary/Middle School. Human Resources will collect data to monitor the effectiveness of these two items.
- There was no report for the

**Policy and Procedure Review (Todd Reeves)**

- **Supervisor Duties (3241)**
  - Reviewed the revised policy

- This new policy addresses what supervisors are responsible for and “child and abuse and neglect” portion was moved to Procedure 3402P “Student Protection from Child Abuse and Neglect”.
- Duane Sommers moved that the above policy be adopted as amended. Bonnie Decker seconded the motion. It was voted on and approved.
- ***Procedure: Student Protection from Child Abuse or Neglect (3402P)***
  - This procedure includes language that was previously in Policy 5201, “Supervisor Duties”.
  - Move “Consistent with CPS...” to the beginning of the procedure.
  - Eighth bullet: change “aggressor” to “subject of the complaint”
  - 10<sup>th</sup> bullet (page one) and 5<sup>th</sup> bullet from the bottom (page two): eliminate “for their perspective”.
- ***Curriculum Development and Adoption of Instructional Materials (2020)***
  - Add: “research based” under “Criteria for Selection of Instructional Material”.
  - Addition to the “Criteria for Selection of Instructional Material” section: show a relation to the Strategic Plan.
  - At the next Board meeting, the expectations for students (4<sup>th</sup>, 8<sup>th</sup>, graduation requirements) will be presented.
  - The Board asked the Superintendent inform the members when the curriculum meetings are held so they can attend, if possible.
  - Pat Clothier moved to table this policy to the February Board agenda. Any suggestions for changes to this policy are to be emailed to the superintendent within 10 days. Bonnie Decker seconded the motion. It was voted on and approved.

### ***Agenda addition: DLR Review Process***

#### **Transition planning and 13<sup>th</sup> year program (Todd Reeves)**

This program would assist students (after graduation) with tutoring, vocational opportunities, etc. Unfortunately, Ann Janni’s (WSD contact at DVR) position has been eliminating. Contact is being established with the individual assuming those responsibilities.

It is the superintendent’s suggestion that WSD generate a proposed transition plan and 13<sup>th</sup> year program and present it to DVR. An update will be given at a future Board meeting.

#### **Executive Session**

The Board went into Executive Session at 11:18 a.m. for one hour to discuss individual student and personnel issues with the Superintendent. The meeting resumed at 12:30 p.m. and went back into Executive Session for an additional 30 minutes. The meeting reopened at 12:55 p.m.

***The meeting was recessed at 12:55 p.m. for lunch and reopened at 1:10 p.m.***

### **Updates (Todd Reeves, Superintendent)**

- ***Collaboration with North Central ESD***
  - Modification of incentives to North Central ESD was discussed.
  - School districts are very interested in this program.
  - Next step: The Superintendent will contact Cindy Duncan (Executive Director, Educational Services) of North Central ESD to see which school districts have deaf and/or hard of hearing students that would be interested in contracting with WSD for services.
  - ESD 123 (Pasco) is also interested in this program.
  - The Board of Trustees agreed that the Superintendent should aggressively pursue the hiring of staff for this program.
- ***Shared Reading Video Outreach Project***
  - The Superintendent is awaiting a call back from Dr. Doug Gill (OSPI) regarding the funding structure for this project.
- ***Collaboration with Listen and Talk***
  - The Superintendent recently visited Listen and Talk (Bothell) to discuss a defined partnership. Listen and Talk's Board is also interested in this endeavor.
  - A future meeting with Listen and Talk will be held to discuss basic budget figures as this program is contingent on WSD having sufficient funding.
  - The Board of Trustees asked the Superintendent to pursue this project aggressively.

### **Executive Session**

The Board went into Executive Session at 11:45 a.m. for 45 minutes to discuss individual student and personnel issues with the Superintendent. The meeting resumed at 12:30 p.m. and went back into Executive Session for an additional 30 minutes. The meeting reopened at 12:55 p.m.

***The meeting was recessed at 12:55 p.m. for lunch and reopened at 1:10 p.m.***

**Addition to agenda:** Policy 5202: Background Inquiries

### **Labor Information – new contracts**

This agenda item has been tabled to a future meeting

### **Communication Policy (5520)**

- Nikki Ekle, WSD ASL/Communication Specialist joined the meeting to discuss the above policy which is a “starting point” as it relates to WSD's Strategic Plan. This policy would “open the door” to communication on campus.

- Nikki gave a brief history of “communication” at WSD and the reason behind adopting a communication policy.
- Employee communication skills should be part of the their annual review.
- Allie Joiner moved that the above policy be adopted as presented to the Board. Holly Parker-Jensen seconded the motion with the condition that this policy will be continually reviewed. It was voted on and approved with one abstention.

### **Preparation for legislative session (Duane Sommers)**

This will definitely be a “unique” legislative session due to the delay in the election of a Governor. The new session will begin January 10, 2005 (could easily extend into June). The Capital Budget Committee will be headed by Senator Karen Frazier. It was suggested that the February meeting be held in Olympia.

It was also suggested that a pre-breakfast meeting be held with legislators prior to individual meetings at the capitol. Duane Sommers will put together a tentative plan and present at the January Board meeting.

### **Policy Development (continued)**

- **Background Inquiries (5202)**
  - Second paragraph (5<sup>th</sup> line): delete: “the hiring district”, replace with “WSD as”
  - Bruce Romanish moved to adopt the above policy with the change noted. Pat Clothier seconded the motion. It was voted on and approved.
- **Acceptable Use – Computer Equipment (2320)**
  - Bruce Romanish moved that this policy be adopted as revised. Duane Sommers seconded the motion. It was voted on and approved.

### **Scheduling of future Board meetings**

The Finance Committee would like to move the Board meetings to the third Thursday of each month (to review reports in a more timely manner). It was agreed that the Finance Committee would receive the reports via email and a conference call with the Committee members would be held to discuss the information. The Board meetings will continue to be held on the second Thursday of each month.

### **Consideration of curriculum adoption policy**

This policy has been deferred to the January 13, 2005, Board meeting.

### **Transition planning and a 13<sup>th</sup> year program (Todd Reeves, Superintendent)**

A meeting with the Division of Vocational Rehabilitation (DVR) will be held during the month of January. The results of that meeting will be shared with the Board members.

***The next Board of Trustees meeting is scheduled for January 13, 2005.***

**Adjournment**

Duane Sommers moved that the meeting be adjourned. Rita Reandeau seconded the motion. It was voted on and approved. The meeting was adjourned at 3:06 p.m.

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Larry Swift, Chair  
WSD Board of Trustees

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Todd Reeves, Superintendent  
Washington School for the Deaf

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Date

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Date